

Minutes of Berryfields Parish Council Meeting

held at Roman Park, Sir Henry Lee Crescent, Aylesbury, HP18 0YT

on Wednesday 17th January 2024.

Present: Councillors Paul Redshaw (Vice Chairman), Arun Sekhar, Bindu Gundapudi, Louise Rees, Lucy Harmes, Nigel Pike, Rick Smith, Anthea Cass (Clerk), Alan Gibbons (minute taker)

24.1 **Apologies for absence**

Councillors Laurilee Green, John Yandrapati, Gareth Lane, Ashley Waite

24.2 **Declarations of interests** in items on the agenda

24.3 **Open forum** (under adjournment):

Members of the public advised of issues within the parish including:

The signage on the heras fencing on the Abbey building site obscuring visibility for drivers and residents using the zebra crossing.

Street parking on Paradise Orchard and surrounding roads.

Speeding

Cllr Redshaw addressed the issues raised and advised although the parking and speeding was not an issue for the parish council, he would look into them. He suggested comments were added to the Facebook [Berryfields Parking & Road Safety group](#).

24.4 **Planning**

To consider any planning applications submitted for consultation to the Parish Council and any other applications received after publication of This agenda:

23/03985/APP | Householder application for gazebo outbuilding in rear garden (retrospective). | 89 Keepsake Way Aylesbury Buckinghamshire HP18 0XR

Full Details : [89 Keepsake Way](#)

Councillors agreed unanimously to remain neutral.

Proposed by: Cllr Pike

Seconded by: Cllr Rees

24/00030/APP | Householder application for single storey rear extension | 7 Merton Close Aylesbury Buckinghamshire HP18 0ZN.

Full Details : [7 Merton Close](#)

Councillors agreed unanimously to remain neutral.

Proposed by: Cllr Harmes

Seconded by: Cllr Smith

24/00100/APP | Householder application for front porch, single storey side and rear ground floor side elevation of the existing property (amendment to approval 23/02592/APP) | 45 Bramley Road Aylesbury Buckinghamshire HP18 0FT

Full details : [45 Bramley Road](#)

Councillors agreed unanimously to remain neutral.

Proposed by: Cllr Harmes

Seconded by: Cllr Pike

24.5 **Minutes**

To agree the Minutes of the Parish Council meeting held on 15th November 2023.

Proposed by Cllr Harmes

Seconded by Cllr Sekhar

24.6 **Land & facilities
(Clerk's report)**

Roman Park & Village Hall

Clerk discussed points raised in her Clerk's Report previously circulated.

The issue of graffiti is being addressed. The possibility of a tag board was discussed again with no certain decision.

The Clerk reported that the windy weather and the excess rubbish over the Christmas period has caused more litter within Berryfields than usual. Carol Clifford and her team have been out in full force collecting as much as possible. Agreed to arrange a litter pick day in February Half Term if volunteers are interested in helping.

Clerk asked for the backdated pay rise set by NALC to be ratified.

All unanimous

Proposed by: Cllr Rees

Seconded by: Cllr Pike

CCTV

Following the grant of £6000 awarded last year from Thames Valley Police, councillors agreed the best place for the new camera would be Noble Crescent (with possibility of the camera being transferrable to other parks).

Clerk advised she will tender three quotes to be considered by councillors.

Proposed by: Cllr Smith

Seconded by: Cllr Rees

24.7 **Finance**

24.7.1 To approve the payment run as circulated and to ratify budgeted payments made outside the Parish Council meeting.

BERRYFIELDS PARISH COUNCIL Payment run 18 January 2024				
	BERRYFIELDS PARISH COUNCIL Payment run 18 January 2024	Net	VAT	Total £
Staff salaries & expenses	Net salaries and expenses and backdated pay	£ 4,945.40	0.00	£ 4,945.40
Agnieszka Alhors consulting	Park Inspections inv PC001863	£ 202.50	£0.00	£ 202.50
Shard	inv 4190 Office 365	£ 130.00	£ 26.00	£ 156.00
		£ 5,277.90	£ 26.00	£ 5,303.90
Receipts	Big Top Nursery Rent	£ 6,000.00	1500.00	£ 7,500.00
	Martin Grant Homes - Commuted sums for Roman Park			£ 17,952.91
		£ 6,000.00	£ 1,500.00	£ 25,452.91
Budgeted Payments made	HMRC	£ 2,238.43		£ 2,238.40
	LOCAL GOVERNMENT SCHEME PENSIONS	£ 2,722.40		£ 2,722.40
	LOCAL GOVERNMENT SCHEME PENSIONS - missed from June	£ 1,293.20		£ 1,293.20
		£ 6,254.03	£ -	£ 6,254.00

Proposed by: Cllr Harmes

Seconded by: Cllr Rees

24.7.2 To agree the accounts to end December as circulated.

Proposed by: Cllr Harmes

Seconded: Cllr Sekhar

24.7.3 To agree the budget for Berryfields Parish Council for financial year 2024-25.

Proposed by: Cllr Harmes

Seconded by: Cllr Pike

24.7.4 To agree the Precept for Berryfields Parish Council for the financial year 2024-25.

Resolved to set precept at £225,000.

Proposed by: Cllr Smith

Seconded by: Cllr Harmes

24.7. To agree outsourcing payroll to DCK Accountants

Proposed by: Cllr Smith

Seconded by: Cllr Harmes

24.8 Community Grant Application

Application from Active Little Things as circulated was considered by councillors.

Resolved to not award this grant at this is a profit-making company.

Proposed by: Cllr Sekhar

Seconded by: Cllr Gundapudi

24.9 Events

Cllr Redshaw thanked all volunteers who helped with the Christmas events especially Cllr Rees for all her hard work, Cllr Pike, our own Santa, and Cllr Waite for the Santa Sleigh evenings. All funds collected are for the benefit of the Roman Park Foodbank.

The Clerk will put dates in the diary for another Christmas market/Santa's Grotto Day, afternoon tea and Santa Sleigh.

Cllrs agreed to hold a summer ball. The Clerk will look for a band and catering.

Cllrs agreed to hosting summer events for the children again, but this year there will be a nominal fee for each.

24.10 Highways and Transport

The clerk is to seek funding for new MVAS, as current equipment is not working efficiently.

24.11 Meetings and Matters of Report

The Clerk and Chair met with Sarah from Action 4 Youth and gleaned information for the planned youth club. A working group will be arranged for volunteers to discuss the way forward.

24.12 Dates of next Parish Council Meeting

Wednesday 21st February 2024